



TAFE INTERNATIONAL WESTERN AUSTRALIA

RECOGNITION OF PRIOR LEARNING (RPL)

What is recognition of prior learning?

RPL is a process that assesses the competency/s that you may have acquired through formal, non-formal learning and/or informal learning, to determine the extent to which you meet the requirements specified in a Nationally Recognised Training unit of competency that has been certificated by another Australian Registered Training Organisation (RTO) or Australian Qualifications Framework (AQF) authorised issuing organisation in Australia. If granted RPL, it may reduce the amount of time it takes to complete your qualification and/or reduce your study load in a particular semester(s).

Any decision made to assess and grant RPL will preserve the integrity of the award to which it applies and comply with the requirements of the underpinning educational framework of the course. Assessment of RPL may involve one or more of the following:

- > An examination of supporting evidence
- > Contacting referees or previous employers to verify your claims
- > A practical skills test to assess your skills against the requirements of a qualification

How do I apply for RPL?

You can only apply for RPL assessment after you have accepted an offer, paid your fees and commenced your studies at a Western Australian TAFE college. If you are an offshore student who intends to apply for RPL, you will need to ensure that any documents you intend to use as evidence once you have arrived are either originals, or copies which have been verified by a Public Notary.

Examples of evidence you could include but are not limited to the following:

- > Resume/CV detailing previous experience and descriptions of positions you have held.
- > Copies of records of any previous study, including copies of testamurs, records of results, statements of attainment, graduation statements or transcripts.
- > Licences or tickets (e.g. crane, forklift, platform).
- > Records of professional development.
- > Membership of professional associations.
- > Any evidence of your industry experience.
- > Contact details of referees who can verify your skills and experience.

If you think you might be eligible for RPL, please contact the International Centre at your TAFE college to discuss the RPL process.

What will happen if my RPL application is successful?

If RPL is successfully granted for any units of study by your TAFE college, they will notify TIWA.

TIWA will then notify you of the decision in writing and provide you with a written record of the decision to accept.

If you are granted RPL which will reduce your expected course duration, TIWA will advise you of the reduced course duration and ensure your Confirmation of Enrolment(s) are issued only for the reduced duration of the course.

How will my fees be adjusted?

You will be required to pay 100% of the course fee up to the date TIWA received notification of your successful application for RPL from your TAFE college. After that, you will be required to pay 70% of the remaining fee.

For example; if RPL is granted in week one of commencing your course, your fee will be adjusted to 70% of the total fee.

If RPL is granted in week 10, you will pay 100% of the fee until week 10, then 70% for the remainder of semester.

TAFE International Western Australia (TIWA) is the Registered Training Organisation (RTO) and Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS) provider for the delivery of courses to international students for vocational education and training (VET) in Western Australia (WA). VET courses are delivered by a WA TAFE college on behalf of TIWA, who ensure the quality of training and assessment delivered by the college and the issuance of certification.

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